

**REGULAR TERM
REGULAR SESSION
DECEMBER 9, 2025**

On this the 9th day of December, 2025, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Douglas Frenzel	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Kate Respondek	County Clerk

At which time the following proceedings were had:

Invocation and Pledge

Comm. Frenzel opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)

There were none.

Approval of Minutes and/or additions and corrections, if any.

There were none.

Consider budget amendments, line-item transfers and revenue certification for FY2025 Budget, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the budget amendments, line-item transfers and revenue certification for FY 2025 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

Discuss, consider, and adopt a resolution to designate authorized signatories for the Community Development Block Grant — Mitigation Program (CDBG-MIT) program for GLO state contract number 24-065-194-F476.

A motion was made by Comm. Martin, and seconded by Comm. Bubela, to adopt a resolution to designate the County Judge, the Judge Pro-Tem, the County Auditor and the County first assistant Auditor as authorized signatories for the Community Development Block Grant Mitigation Program (CDBG-MIT) program for GLO state contract number 24-065-194-F476. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

Consider proposal from KSBR, LLC to support the county as a grant coordinator for a portion of the county's active grants, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Martin, to approve the proposal from KSBR, LLC to support the county as a grant coordinator for a portion of the county's active grants. Motion carried.

Clerk's Note: A copy of the proposal on file among exhibits of Commissioners' Court.

Consider donating Tahoe canine insert from the Sheriffs Office to Calhoun ISD canine unit, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Karl to approve the donation of the Tahoe canine insert from the Sheriffs Office to Calhoun ISD canine unit. Motion carried.

Consider applications for Board of Directors Positions for Emergency Service Districts #1, #2 and #3, and take any necessary action.

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve the applications from Michael Malone, Clarence Joines and Loren Solberg for Board of Directors Positions for Emergency Service Districts #1. Motion carried.

Clerk's Note: A copy of the letters on file among exhibits of Commissioners' Court.

A motion was made by Comm. Karl, and seconded by Judge Sklar to approve the applications from Roxana Crain, Rose Thigpen and Glenn Monday for Board of Directors Positions for Emergency Service Districts #2. Motion carried.

Clerk's Note: A copy of the letters on file among exhibits of Commissioners' Court.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to approve the applications from Jake Srp, Loyd Chase and Lawrence Prince for Board of Directors Positions for Emergency Service Districts #3. Motion carried.

Clerk's Note: A copy of the letters on file among exhibits of Commissioners' Court.

Consider appointment of Joshua S. Ozment on a two-year (2) term on the Appraisal District's Board of Directors, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel, to approve the appointment of Joshua S. Ozment on a two-year (2) term on the Appraisal District's Board of Directors). Motion carried.

Consider proposals for compactor receiver container for the Transfer Station, and take any necessary action.

Agenda item passed.

Consider Jackson County Transfer Station Rate Increase Proposal, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to approve the Jackson County Transfer Station Rate Increase Proposal effective January 1, 2026. Motion carried.

Clerk's Note: A copy of the rate proposal on file among exhibits of Commissioners' Court.

Consider Jackson County Road Special Use Agreement on County Roads 401 and 402, Precincts 1, and take any necessary action.

Wesley A. Schroeder with Oxbow EP, LLC was present in Court to discuss the Special Road Use Agreement for CR 402 in Precinct 1.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to TABLE agenda item until another date. Motion carried.

Clerk's Note: A copy of the pending agreement on file among exhibits of Commissioners' Court.

Consider disposal of obsolete electronic equipment and surplus county equipment, and take any necessary action.

A motion was made by Comm. Bubela, seconded by Comm. Frenzel, to approve the disposal of obsolete electronic equipment and surplus county equipment. Motion carried.

Clerk's Note: A copy of the disposal list on file among exhibits of Commissioners' Court.

Receive Unaudited Financial Statements as of and for the period ending September 30, 2025.

A motion was made by Judge Sklar, seconded by Comm. Martin, to receive the Unaudited Financial Statements as of and for the period ending September 30, 2025. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Receive Unaudited Financial Statements as of and for the period ending October 31, 2025.

A motion was made by Comm. Frenzel, seconded by Comm. Bubela, to receive the Unaudited Financial Statements as of and for the period ending October 31, 2025. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

Receive District Judges' order appointing Rebecca Smiley as Jackson County Auditor for a two-year term ending December 31, 2027.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to receive the District Judges' order appointing Rebecca Smiley as Jackson County Auditor for a two-year term ending December 31, 2027 beginning January 1, 2026. Motion carried.

Clerk's Note: A copy of the order on file among exhibits of Commissioners' Court.

Consider rescheduling the 12/23/2025 Commissioners Court Date to 12/18/2025 due to the proximity to the holiday, and take any necessary action.

A motion was made by Comm. Frenzel, and seconded by Comm. Bubela, to reschedule the 12/23/2025 Commissioners Court Date to 12/18/2025 due to the proximity to the holiday. Motion carried.

Consider Payment of County and Precinct bills and court orders.

It was noted that there were no court orders.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to pay the County and Precinct bills. Motion carried.

Consider payroll changes, if any, and take any necessary action.

A motion was made by Comm. Bubela, and seconded by Comm. Frenzel to approve the payroll changes. Motion carried.

COMMISSIONERS'

COURT

PAYROLL

CHANGES

December 9, 2025

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>BI-WEEKLY FROM:</u>	<u>BI-WEEKLY TO:</u>	<u>EFFECTIVE DATE</u>
Darilek, C. Michelle	Auditor	Retirement	\$3,383.65	\$0.00	12/31/2025
Smiley, Rebecca	Auditor	Appointment	\$0.00	\$3,383.65	01/01/2026

Receive various county reports, news and information.

County Christmas Banquet will be held on Tuesday, December 16th.

Monica Foster submitted CE hours.

Sharon Mathis discussed AARP employment program.

Rick Boone gave SO report regarding upcoming task force and the delivery of 2 of the 3 vehicles ordered.

ADJOURNMENT

A motion was made by Comm. Bubela, seconded by Comm. Karl to adjourn at 9:40 a.m.

Meeting ADJOURNED

APPROVED this the 18th day of December 2025.

Jill Sklar
County Judge

ATTEST:

Katherine M. Respondek, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Jackson County, Texas